



How to add an assessment on LASSO

This guide explains how to add an assessment using LASSO. Following the step-by-step instructions, users can navigate to the system, select the desired assessment, preview the assessment, and save their changes. This guide is designed for users looking to add assessments to their existing courses on LASSO.

1

Navigate to <https://tools.lassoeducation.org/login> and sign in using your email and password.

If you already have an account, sign in.

Email

Password

[I need to reset my password](#)

Don't have an account

The LASSO website has software for creating an account.

To create a new account, click
[I am a faculty or staff member of a](#)

2

Click the "Add assessment" icon in the course you would like to add the assessment.

The screenshot shows the LASSO interface. At the top left is the LASSO logo. Below it is a breadcrumb trail: Home > Courses. The main heading is "Courses". On the right side, there is a search bar with the text "Search...". Below the search bar is a table with the following columns: Year, Term, Course, Action, Course Prefix, Course Number, and Organization. The table contains one row: 2024, Spring, > PHYS 231 Sections 1-9 & H1, [Add Assessment icon], PHYS, 231, Iowa State L. The "Add Assessment" icon, which is a document with a plus sign, is circled in orange. Below the table, there is a button labeled "Add Assessment".

3

Select how many times you want to administer the assessment (most common is 2 times).

The screenshot shows the "Add Assessment" modal form. The form has a blue header with the text "Add Assessment" and a close button (X). The form contains the following fields: Term (Spring 2024), Course (PHYS 231 Sections 1-9 & H1), and Course Prefix (PHYS). Below these fields is a "No of Administrations" field with a value of 2, which is circled in orange. Below the "No of Administrations" field is a "Select an assessment" section with a search bar and a list of assessment options. The list includes: Astronomy, Light and Spectroscopy Concept Inventory - LSCI, Star Properties Concept Inventory - SPCI, Test Of Astronomy Standards - TOAST, and Biology. The "Test Of Astronomy Standards - TOAST" option is highlighted.

4

Use the navigation bar on the right to search for the assessment or type the name of the assessment on the search bar. Then, click the name of the assessment.

2024 Spring PHYS 231

Assessment

Force Concept Inventory

No of Administrations 2

Select an assessment

force

Physics

- Force and Motion Conceptual Evaluation - FMCE
- Force Concept Inventory - FCI**

View Cancel

5

Optional: if you want to preview the assessment you can click on the "View" button.

The Perceived Group Inclusion Scale - PGIS

Physics

- Colorado Learning Attitudes about Science Survey - CLASS-PH
- Force and Motion Conceptual Evaluation - FMCE
- Force Concept Inventory - FCI**

View

6

A new tab will open on your browser with the assessment preview. This preview shows the student view. Click "NEXT" to navigate the questions. The correct answers will appear highlighted.

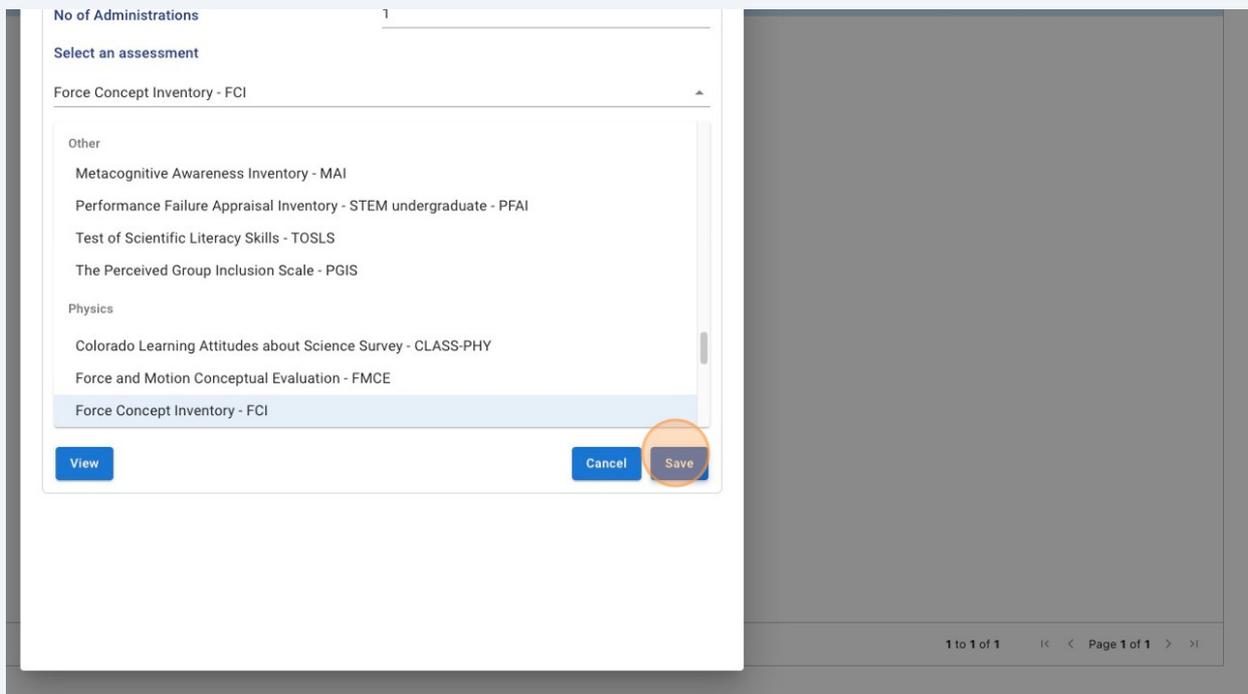
The screenshot shows a web interface for an assessment preview. At the top, there is a dark header with a user profile icon on the right. Below the header, there is a navigation bar with a '< BACK' button on the left, a dropdown menu showing '1', and a 'NEXT >' button on the right. The main content area contains a question labeled '1' with the text: 'Two metal balls are the same size but one weighs twice as much as the other. The balls are dropped from the roof of a single story building at the same instant of time. The time it takes the balls to reach the ground below will be:'. There are five radio button options: 'about half as long for the heavier ball as for the lighter one.', 'about half as long for the lighter ball as for the heavier one.', 'about the same for both balls.', 'considerably less for the heavier ball, but not necessarily half as long.', and 'considerably less for the lighter ball, but not necessarily half as long.'. The third option, 'about the same for both balls.', is highlighted in yellow. At the bottom right of the question area, there is a blue 'Cancel' button.

7

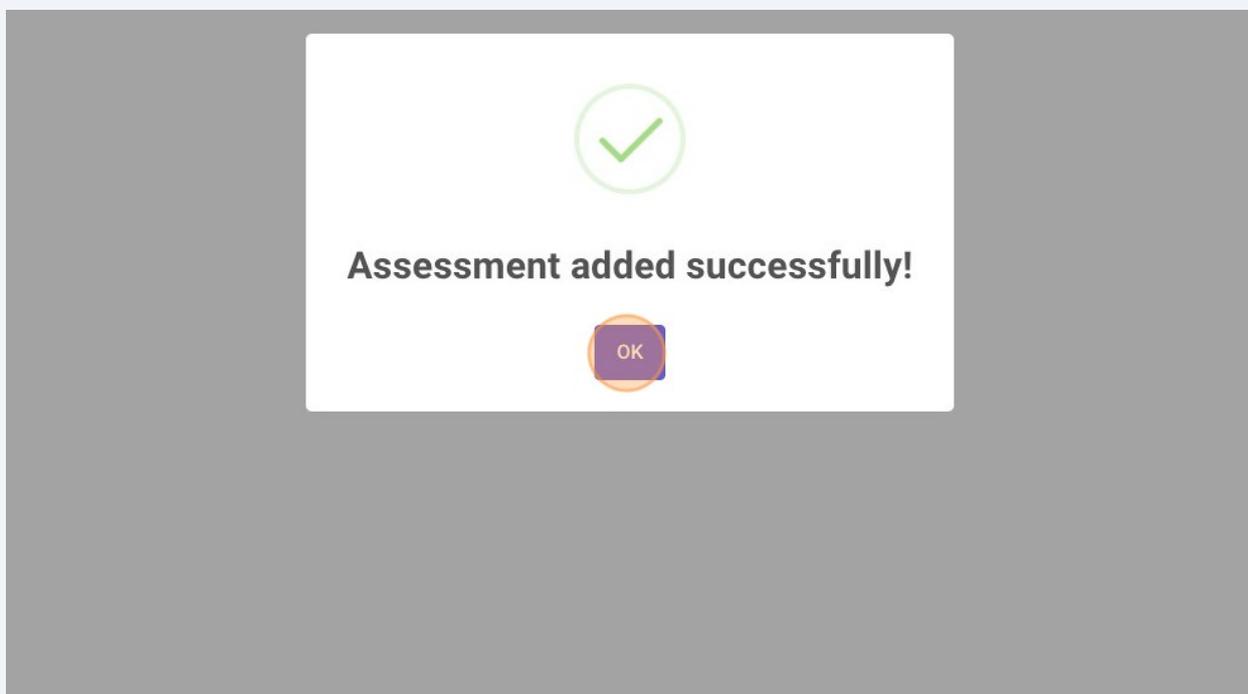
Click "Cancel" to close the preview tab and go back to add the assessment.

The screenshot shows a web interface for an assessment preview. At the top, there is a dark header with a user profile icon on the right. Below the header, there is a navigation bar with a '< BACK' button on the left, a dropdown menu showing '4', and a 'NEXT >' button on the right. The main content area contains a question labeled '4' with the text: 'A large truck collides head-on with a small compact car. During the collision:'. There are five radio button options: 'the truck exerts a greater amount of force on the car than the car exerts on the truck.', 'the car exerts a greater amount of force on the truck than the truck exerts on the car.', 'neither exerts a force on the other, the car gets smashed simply because it gets in the way of the truck.', 'the truck exerts a force on the car but the car does not exert a force on the truck.', and 'the truck exerts the same amount of force on the car as the car exerts on the truck.'. The fifth option, 'the truck exerts the same amount of force on the car as the car exerts on the truck.', is highlighted in yellow. At the bottom right of the question area, there is a blue 'Cancel' button. At the bottom of the page, there is a dark footer with the text: '© 2012-2023 LASSO', 'Version 5.7.0', and 'Released Date: 05/01/2024'.

8 Once you have finished selecting the assessment, click "Save".



9 A confirmation message will be displayed, click "OK" to close the message.





Check the "How to add students on LASSO" user guide to learn how to add students to the assessment.